



## ***Policies and Procedures dealing with COVID-19***

***The following policies and procedures will be in place until further notice.***

<b>Employee Guidelines</b>	<ul style="list-style-type: none"> <li>* Staff will follow Staff Illness Policy including temperature checks upon arrival each day.</li> <li>* Staff will wash/sanitize hands upon arrival and when needed</li> <li>* Staff will have limited contact with children - spotting only when necessary.</li> <li>* Staff will be trained on social distancing and athlete hygiene procedures and be prepared to enforce them at all times.</li> <li>* Staff will be required to wear a mask at all times.</li> <li>* Staff will create lessons that adhere to social distancing.</li> <li>* Staff will be instructed to identify participants who are showing signs of illness and notify their parents to pick them up.</li> </ul>
<b>Facility Preparation</b>	<ul style="list-style-type: none"> <li>* EPA's list of disinfectants for use against COVID-19 will be used throughout each day to clean frequently touched surfaces in the lobby/viewing areas.</li> <li>* Frequently used mats/equipment will be disinfected between groups and at the end of each day.</li> <li>* Cubbies will be taken out of use.</li> <li>* Drinking fountains will be disabled. Athletes are to bring water bottles to keep in their bags.</li> <li>* Waiting area chairs removed.</li> <li>* Plexiglass shield installed at front desk.</li> <li>* Chalk buckets removed.</li> <li>* Hand sanitizer will be available in the lobby areas.</li> <li>* Block off parking spots by staff door for parent pick up waiting area.</li> <li>* Hand washing stations and water bottle filling station added in gym.</li> </ul>
<b>Entering The Building</b>	<ul style="list-style-type: none"> <li>* Parents must check their child's temperature and for any signs of illness before bringing them to practice.</li> <li>* Athletes with symptoms (i.e. fever, cough, shortness of breath, body aches, chills, loss of taste/smell, etc.) will be instructed to stay home as well as notify Scamps office of symptoms if they develop symptoms within 72 hours of their last visit to Scamps. Sick athletes will be required to consult with healthcare providers and state/local health departments to determine when they can return to Scamps.</li> <li>* To limit our occupancy and maintain social distancing, parents are encouraged to quickly drop off and pick up and to not enter the facility. No more than one parent per athlete allowed upon entrance.</li> <li>* Masks must be worn by children age 3 1/2 and up and adults inside the building.</li> <li>* Athletes may not enter the building sooner than 10 minutes prior to the start of class.</li> <li>* Athletes must come dressed for class and wearing slip on shoes/sandals and not use bathrooms for changing. Bath rooms will be limited to 2occupants.</li> <li>* Athletes will immediately enter the gym and proceed to the hand washing station and then to their designated spot on the floor. A lobby attendant/coach will address traffic flow.</li> <li>* Parents are encouraged to make all payments online and not stop at front desk.</li> </ul>
<b>During Practice</b>	<ul style="list-style-type: none"> <li>* Athletes must bring a bag large enough to carry all their belongings and carry with them at all times, this includes sandals, jackets, mask, grips, water bottle, sanitizer, and bag of chalk for team members. Bags will be put in designated areas at each event. Grip bags will be kept in athlete's bag and not left at the gym each night.</li> <li>* Athletes age 3 1/2 &amp; over must wear masks at all times.</li> <li>* Athletes will supervised and required to wash/sanitize hands after each event and when the instructor deems necessary</li> <li>* Lesson Plans will be modified to omit partner activities.</li> <li>* Lesson plans will be modified to limit props. If props/small mats are used they will be disinfected after each group.</li> <li>* Lesson plans will be designed to maintain social distancing when possible between athletes which will be continuously monitored.</li> <li>* No chalk buckets. Each athlete (team members only) will be required to keep their own chalk in their bag in a plastic container or Ziploc bag.</li> <li>* There will be no snack breaks in the lobby or food allowed in the gym.</li> </ul>
<b>Leaving the Building</b>	<ul style="list-style-type: none"> <li>* Athletes will prepare to leave at their last event (put on jacket, pack bags, etc,) then carry sandals and proceed to hand washing station and then line up 6 feet apart to leave out the staff door.</li> <li>* Parents must wait outside the staff door (not in car) in the designated roped off area to pick up athletes at their designated release time. Staff members supervise the release of each athlete.</li> <li>* Personal items brought to and from the gym daily must be properly cleaned by athlete before entry to the gym and upon arrival at home after each practice.</li> </ul>