



# Boys & Girls Club of Kenosha Scamps Gymnastics & Legendary CYC All Stars

## EMPLOYMENT APPLICATION

Application Date \_\_\_\_\_

Thank you for your interest in applying with the Boys & Girls Club of Kenosha. **You must complete all portions of this application. Items left blank may result in disqualification from consideration.** When applying for a position with our organization, please take into consideration these basic requirements:

- Must be at least 18 years of age (certain exceptions apply)
- Must have a High School Diploma or equivalent (certain exceptions apply)
- For positions working with youth, must have experience in youth related areas
- Must criminal background check and reference check screening

### GENERAL

\_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Street Address City State Zip Code

\_\_\_\_\_  
(Area Code) Phone Number email address

Are you authorized to work in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

If you are a resident alien, please give your alien number of present your resident alien card.

\_\_\_\_\_  
How were you referred to the Boys & Girls Club of Kenosha?

\_\_\_\_\_  
List previous employment or application with the Boys & Girls Club of Kenosha or another Boys & Girls Club (if any, give dates, position, location)

\_\_\_\_\_  
List relatives employed with the Boys & Girls Club of Kenosha \_\_\_\_\_

\_\_\_\_\_  
Have you ever been convicted of a criminal offense? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain (use separate sheet if necessary) \_\_\_\_\_

### POSITION APPLIED FOR

Girls Rec Classes \_\_\_\_\_ Boys Rec Classes \_\_\_\_\_ Preschool Classes \_\_\_\_\_

Tumbling & Trampoline \_\_\_\_\_ Cheer \_\_\_\_\_ Team \_\_\_\_\_

Expected Salary \_\_\_\_\_

Date Available to Start: \_\_\_\_\_

Days and times available

| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|---------|-----------|----------|--------|----------|
|        |         |           |          |        |          |

List the hardest skills you can spot or train on the following equipment:

|            |  |
|------------|--|
| Bars       |  |
| Beam       |  |
| Rings      |  |
| Trampoline |  |
| Tumbling   |  |
| Vault      |  |

**EDUCATION**

| School  | Name and Location | Major | Dates |    | Graduate |    | Degree |
|---|-------------------|-------|-------|----|----------|----|--------|
|   |                   |       | From  | To | Yes      | No |        |
| High School   |                   |       |       |    |          |    |        |
| College or University                               |                   |       |       |    |          |    |        |
| Other School (Graduate, Technical, , Military, etc. |                   |       |       |    |          |    |        |

**WORK EXPERIENCE**

Start with last employer first. Do not detail duties and responsibilities if described in attached resume.  
Use additional pages if necessary

| Date<br>Month/Year | Name & Address of Employer | Position & Brief Description | Salary | Reason for Leaving |
|--------------------|----------------------------|------------------------------|--------|--------------------|
| From<br><br>To     |                            |                              |        |                    |
| From<br><br>To     |                            |                              |        |                    |
| From<br><br>To     |                            |                              |        |                    |

**OTHER INFORMATION**

What languages do you speak fluently? \_\_\_\_\_

Can you perform this job (as detailed on the job description) without a reasonable accommodation? \_\_\_\_\_

Do you have a valid driver’s license? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, from which State? \_\_\_\_\_

Have you had any moving violations in the past year? \_\_\_\_\_ yes \_\_\_\_\_ no If yes, identify type(s) of violation(s) and date(s) of occurrence \_\_\_\_\_

Are you 25 years of age or older (for insurance purposes) \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_

**REFERENCES**

Please provide the names of three individuals, not related to you and whom you have known for a period of time, who can provide a reference. Do not leave any information blank.

| Name | Address, City, State | Telephone (incl. area code) | Nature of relationship | Length of relationship |
|------|----------------------|-----------------------------|------------------------|------------------------|
|      |                      |                             |                        |                        |
|      |                      |                             |                        |                        |
|      |                      |                             |                        |                        |

I authorize the Boys & Girls Club of Kenosha to investigate all statements in this application and to secure any necessary information from all my employers, references and academic institutions. I also authorize Boys & Girls Club of Kenosha to conduct criminal records checks or any other background checks deemed necessary to determine my suitability for employment. I hereby release all of those employers, references, academic institutions and Boys & Girls Club of Kenosha from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications and my suitability for employment with the Boys & Girls Club of Kenosha. I understand that any offer of employment is contingent upon receipt of a satisfactory report concerning academic credentials, employment references, background checks and driving record (if applicable).

I further understand that any false or misleading statements will be sufficient cause for rejection of my application if the Boys & Girls Club of Kenosha has not hired me or immediate dismissal if the Boys & Girls Club of Kenosha has employed me. I also authorize the Boys & Girls Club of Kenosha to supply information about my employment record, in whole or in part, in confidence to any prospective employer, government agency, or other party having a legal and proper interest, and I hereby release the Boys & Girls Club of Kenosha from any liability for its providing this information.

I understand that nothing in this employment application, in Boys & Girls Club of Kenosha’s policy statements or personnel guidelines or in my communications with any Boys & Girls Club of Kenosha official is intended to create an employment contract between the Boys & Girls Club of Kenosha and me. I also understand that the Boys & Girls Club of Kenosha has the right to modify its policies without giving me any notice of the changes. No promises regarding employment have been made to me. I understand that if an employment relationship is established, I have the right to terminate my employment at any time for any reason. I also understand that the Boys & Girls Club of Kenosha retained the right to terminate my employment at any time for any reason.

I hereby acknowledge that I have read and understood the preceding statements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Equal Opportunity Employer:** Qualified applicants receive consideration for employment without discrimination because of gender, age, religion, marital status, sexual orientation, race, color, creed, national origin or disability.

Please mail or drop-off application to: Scamps Gymnastics 5711 77th Street Kenosha, WI 53142 or email to: jschmit@bgckenosha.org